

Butler County Airport Authority
April 8, 2021
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Andy Allen, Secr/Treasurer Victor C Green Matt Schrauder
Mike Walsh, Chairman Chad Weaver Ron Witt

OTHERS ATTENDING: Stacey Daugharthy Kim Geyer, Commissioner Ike Kelly, Airport Manager
Stan Pavkovich, AirQuest Michael Pawk, Solicitor

BY PHONE: Darren Asper, Delta Dev Heideh Shahmoradi, OS Strategies

The April 2021 meeting was called to order at 7:03 PM by Chairman Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum and that an Executive Sessions was held before the meeting to discuss legal and personnel matters.

Matt Schrauder made a motion to approve the March meeting minutes, Victor Green seconded and all were in favor.

ATTENDEE COMMENTS

- Stan Pavkovich from AirQuest Aviation commented that their charter business was exceptional in March and they hope it continues.
- Heideh Shahmoradi, OS Strategies, reviewed the Monthly Update which was provided to each Member.
 - Submitted requests to congressional staff for earmark funding for Airport Improvement Projects
 - Contacts have been made with FAA headquarters and eastern region officials regarding these projects
 - These efforts are a supplement and enhancement to the PennDOT Bureau of Aviation process
- Darren Asper, Delta Development, reviewed the Monthly Status Report which was provided to each Member.
 - Continuing to make contacts with government officials regarding the intersection project. Expecting for grants to be awarded soon.

BOARD MATTERS – Mike Walsh

- Upon the March 13 resignation of Chairman Tim Shields, the bylaws state that the Vice Chairman is to act as Chairman “with all the rights, privileges and powers as if he or she had been the duly elected Chairman.”
 - Mike Walsh asked for a motion, which Victor Green made, to elect Chad Weaver as Vice Chairman. Ron Witt seconded the motion and all were in favor.
- Mike Walsh appointed Chad Weaver, Vic Green and Matt Schrauder to a Selection Committee to interview and recommend a new Board Member.

PROJECT STATUS

- Airport Improvement Project
 - Ike will contact Penn Township Supervisors regarding Monroe Rd option
- Administration Building Rehabilitation
 - Ike will contact Ashlar Architecture & Engineering to prepare an estimate
- Rehab Southside Taxiway and Construct T-hangar Access Rd
 - Construction Kick Off Meeting to be held April 15th 11 am
 - Notice to Proceed will be issued April 19th

AIRPORT MANAGER’S REPORT – Ike Kelly

- Two older t-hangar units will become available May 1st
 - Ike and Stacey are working with individuals on the waiting list to sign new leases.
- One t-hangar tenant committed to one of the storage areas. No t-hangar tenants have expressed an interest in the other unit, so Stacey will expand the offer to the condo hangar tenants.

COMMITTEE REPORTS

- Mike Walsh appointed Vic Green to the Project and Lease Committee. Matt Schrauder seconded the motion and all were in favor.
- Project and Lease Committee - Matt Schrauder, Chairman
 - The Committee meeting is rescheduled for April 14th at 7pm
- Marketing and Scholarship Committee - Andy Allen, Chairman
 - Andy will meet with Bob Ferree regarding a possible land lease for a hangar with classroom/office space

OLD AND UNFINISHED BUSINESS

- PennDOT Aviation Board Training is scheduled for Tuesday, May 11th 1 – 5 pm and Tuesday, May 18th 8 am – noon.
 - PennDOT will be presenting this to us virtually
 - Board Members may each choose to attend from the conference room or individually

NEW BUSINESS - none

COMMISSIONER'S COMMENTS - none

REVIEW AND APPROVAL OF FINANCIAL REPORTS

- The Members received March financial reports by email.
- Matt Schrauder made a motion to approve the reports, Chad Weaver seconded, and all were in favor.

REVIEW AND APPROVAL OF BILL PAYMENTS

- Bills received from March 12 – April 8 totaling \$39,376.40 were presented in the Members' folders.
- Vic Green made a motion to approve the payments, Matt Schrauder seconded, and all were in favor.

GOOD AND WELFARE - none

ATTENDEE COMMENTS - none

ADJOURNMENT

- Andy Allen made a motion, Chad Weaver seconded and all were in favor to adjourn the meeting at 9:29 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager