

Butler County Airport Authority  
May 13, 2021  
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Andy Allen, Secy/Treasurer      Victor C Green      Mike Walsh, Chairman  
                                 Chad Weaver, Vice Chairman

OTHERS ATTENDING: Mike Bechtold, AirQuest      Harry Boben      Stacey Daugharthy  
                                 Ike Kelly, Airport Manager      Stan Pavkovich, AirQuest      Michael Pawk, Solicitor

BY PHONE: Adam Switzer, Delta Airport Consultants

The May 2021 meeting was called to order at 7:00 PM by Chairman Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum. The Chairman reported that an Executive Session was held on May 6 to discuss contracts and another was held before the public meeting on May 13 to discuss personnel and legal matters.

Andy Allen made a motion to approve the April meeting minutes, Victor Green seconded and all were in favor.

**ATTENDEE COMMENTS**

- Stan Pavkovich and Mike Bechtold from AirQuest Aviation reported that business has been good and they continue to look for opportunities for growth. Mike Walsh thanked them for running a nice FBO.
- Heideh Shahmoradi from OS Strategies was unavailable. Members received her Monthly Update by email.
- Adam Switzer, Delta Airport Consultants, reviewed Option B from the 2017 Feasibility Study and answered questions from the Members.
  - This option requires terminating Monroe Rd into a cul-de-sac
  - Delta Airport Consultants prepared an agreement to update the Feasibility Study for this current option

**PROJECT STATUS**

- Airport Improvement Project
  - Any further discussion was tabled until receipt of a decision from Penn Township Supervisors regarding the termination of Monroe Rd into a cul-de-sac.
    - Penn Township Planning Commission approved, subject to Butler County approval
    - Ike Kelly will present this request at the Butler County Planning Commission's May 19<sup>th</sup> meeting.
    - Ike Kelly will present this request to the Penn Township Supervisors at their June 8<sup>th</sup> meeting
- Administration Building Rehabilitation
  - This project is not eligible for PIB Loan funding, so County Infrastructure Bank loan and Mars Bank loan will be explored.
- Rehab Southside Taxiway and Construct T-hangar Access Rd
  - Project began as scheduled April 19<sup>th</sup>. After several non-workdays due to rain and wet conditions, they have amended their Look Ahead Schedule accordingly. They are currently stripping topsoil and will continue to work at the detention area for another week or two.

**AIRPORT MANAGER'S REPORT** – Ike Kelly

- Signed new leases for two older t-hangar units which became available May 1<sup>st</sup>
- One of the two storage areas is still available
- Ike provided each Member with a follow up report to the action items which he received after the Board's Strategic Planning Sessions.

**COMMITTEE REPORTS**

- Project and Lease Committee – nothing in addition to Project Status updates
- Marketing and Scholarship Committee - Andy Allen, Chairman – nothing new to report

**OLD AND UNFINISHED BUSINESS**

- Agreement with Delta Development Group ended April 30
- The first session of PennDOT Aviation Board Training went well and was informative
  - The second and final session will be held Tuesday, May 18<sup>th</sup> 8 am – noon

**NEW BUSINESS**

- Chad Weaver made a motion to approve the proposal from Ashlar Architecture & Engineering with three revisions. Revisions will exclude Items 3 and 11 from Terms and Conditions and add a completion time restriction of 60 days. Andy Allen seconded the motion. Three Members voted yea and Vic Green abstained due to a conflict of interest with the contractor.

**COMMISSIONER'S COMMENTS** – Commissioner Geyer was unable to attend this month due to another commitment.

**REVIEW AND APPROVAL OF FINANCIAL REPORTS**

- The Members received April financial reports by email.
- Chad Weaver made a motion to approve the reports, Vic Green seconded, and all were in favor.

**REVIEW AND APPROVAL OF BILL PAYMENTS**

- Bills received from April 9 – May 13 totaling \$42,038.04 were presented in the Members' folders.
- Vic Green made a motion to approve the payments, Andy Allen seconded, and all were in favor.

**GOOD AND WELFARE**

- Mike Walsh thanked the staff, FBO and our tenants.

**ATTENDEE COMMENTS** - none

**ADJOURNMENT**

- Chad Weaver made a motion, Vic Green seconded and all were in favor to adjourn the meeting at 8:20 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager