

Butler County Airport Authority  
July 8, 2021  
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Andy Allen, Secy/Treasurer      Victor C Green      Mike Walsh, Chairman  
BY PHONE: Chad Weaver, Vice Chairman

OTHERS ATTENDING: Stacey Daugharthy      Kim Geyer, Commissioner      Chris Hayden  
Ike Kelly, Airport Manager      Stan Pavkovich, AirQuest      Michael Pawk, Solicitor  
BY PHONE: Heideh Shahmoradi, OS Strategies

The July 2021 meeting was called to order at 7:08 PM by Chairman Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum. An Executive Session was held before the meeting to discuss lease and personnel matters. Vic Green made a motion to approve the June meeting minutes, Andy Allen seconded and all were in favor.

#### **ATTENDEE COMMENTS**

- Chris Hayden, who represents various aircraft and owners, reported that AirQuest Aviation has not returned aircraft to their hangars when given appropriate notice to do so.
  - Questioned who is responsible if aircraft becomes damaged as a result.
    - Stan Pavkovich, AirQuest Aviation's Director of Operations, responded that Ike Kelly has planned a meeting for Friday July 9, which will address this issue.
- Heideh Shahmoradi from OS Strategies reviewed her Monthly Update which was sent to the Members by email. Heideh continues to gather current information and to make contacts regarding possible appropriations to BTP.

#### **PROJECT STATUS**

- Rehab Southside Taxiway and Construct T-hangar Access Rd
  - Weather, staffing issues and design changes have put the schedule beyond the July 16 completion date.
    - The contract allows for 90 working days which end on approximately August 17
  - Staff is updating tenants as well as possible through emails and notices.
  - Weekly construction meetings are now being held on Thursdays at 11 am. Minutes are forwarded to Board upon receipt from the inspector.
- Administration Building Rehabilitation
  - Ike Kelly sent Ashlar's line drawings to the Members.
  - Ike Kelly has requested a quote for replacing the flat section of the roof over the restaurant to take into consideration as part of this project.
- Airport Improvement Project
  - Penn Township Supervisors meet on August 10 and are expected to provide a decision then.
    - Ike Kelly provided them with FAA overrun statistics to support the safety aspect of this project

#### **AIRPORT MANAGER'S REPORT** – Ike Kelly

- TODs directional signs
  - Ike Kelly has stayed in contact with PennDOT contact who continues the process
    - Two signs for Route 8 near Airport Rd are paid for but not yet delivered or installed.

#### **COMMITTEE REPORTS**

- Board Member Selection Committee
  - The committee has interviewed five candidates and will interview another next week.
    - The County Commissioners have not yet approved the candidates the Board requested.
  - As he requested and was permitted at last month's meeting, Andy Allen spoke with each candidate.
- Project and Lease Committee
  - Ike Kelly updated the project spreadsheet and sent it to the Members.
- Marketing and Scholarship Committee - Andy Allen, Chairman – nothing new to report

#### **OLD AND UNFINISHED BUSINESS**

- Andy Allen asked if Members have considered proposed hangar build
  - As stated during last month's meeting, if there is a known interest for a corporate hangar, inquiring parties should contact the office to be added to a Corporate Hangar Waiting List.
  - Interested parties should also be encouraged to consider a land lease to build their own hangar

### **NEW BUSINESS**

- Donation to Penn Township Fire Department
  - Victor Green made a motion to donate \$500 to the annual fund drive. Andy Allen seconded the motion and all were in favor.

### **COMMISSIONER'S COMMENTS** – Commissioner Kim Geyer

- Commissioner Geyer reported that the water line project has begun with tree trimming and securing pipe.
- The Commissioners are working to identify funds for sewer extension.

### **REVIEW AND APPROVAL OF FINANCIAL REPORTS**

- The Members received June financial reports by email.
  - Chad Weaver made a motion to approve the reports, Victor Green seconded, and all were in favor.

### **REVIEW AND APPROVAL OF BILL PAYMENTS**

- Bills received from June 11 – July 8, totaling \$181,692.04 were presented in the Members' folders.
  - Vic Green made a motion to approve the payments, Andy Allen seconded, and all were in favor.

### **GOOD AND WELFARE**

- Mike Walsh thanked the staff and especially Ike Kelly and Chuck Ritchey for their extra effort after the storm yesterday.
- Penn Township VFD Mega Cruise will be here Saturday, concluding with fireworks at 9:45 PM.
  - Ike Kelly and Chuck Ritchey will be on duty during the event.

### **ATTENDEE COMMENTS** - none

### **ADJOURNMENT**

- Andy Allen made a motion, Chad Weaver seconded and all were in favor to adjourn the meeting at 8:27 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager