

Butler County Airport Authority
August 12, 2021
Monthly Board Meeting Minutes

MEMBERS ATTENDING:	Victor C Green	Joyce Schnur	Mike Walsh, Chairman
	8:20 pm: Andy Allen, Sec/Treas		
OTHERS ATTENDING:	Terry Astleford, JWA Group	Rebecca Black, Solicitor	Stacey Daugharthy
	Kim Geyer, Commissioner	Ike Kelly, Airport Manager	Adam Switzer, Delta Air Consu
BY PHONE:	Heideh Shahmoradi, OS Strategies		

The August 2021 meeting was called to order at 7:01 PM by Chairman Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum. Mike Walsh introduced new Board Member, Joyce Schnur. It was noted that no Executive Session had been held since the last meeting. Victor Green made a motion to approve the July meeting minutes, Mike Walsh seconded the motion and the motion passed; Joyce Schnur abstained due to the fact that she was not in attendance at the June meeting.

ATTENDEE COMMENTS

- Terry Astleford from JWA Group expressed interest in possibly leasing land for development; a draft of their proposal is being reviewed by the Solicitor. Mr. Astleford will have his colleague, Rex McQuaide, draft an agreement for the Airport Authority to consider.
 - Mr. Astleford was asked and confirmed that his prospective clients would require a runway extension to operate from this airport.
- Heideh Shahmoradi from OS Strategies reviewed her Monthly Update which was sent to the Members by email. Heideh continues to stay in contact with legislative staff regarding BTP and receives and shares updates regarding potential appropriations.

PROJECT STATUS

- Rehab Southside Taxiway and Construct T-hangar Access Rd
 - Ike Kelly reported that the project is 95% complete.
 - Final inspection is scheduled for Thursday, August 19 at 11 am
- Administration Building Rehabilitation
 - Penn Township is reviewing the lot line revision
 - Ike Kelly requested from Ashlar, but has not yet received, their questions for the Board.
- Airport Improvement Initiative - Adam Switzer, Delta Airport Consultants
 - Reviewed the various Runway Protection Zone scenarios.
 - The FAA will require the Authority to have 100% control of these properties, either by ownership or by agreement with owner that no structures to contain humans will be built within RPZ.
 - Township Supervisors are still considering the Monroe Rd closure; Ike has presented the safety factors and invited them to come see the area.

AIRPORT MANAGER'S REPORT – Ike Kelly

- New Aviation Specialist for PennDOT, James Shaffer, conducted the 5010 inspection this week.

COMMITTEE REPORTS

- Board Member Selection Committee – nothing new to report
- Marketing and Scholarship Committee - Andy Allen, Chairman – nothing new to report
- Project and Lease Committee
 - Ike Kelly updated the project spreadsheet and sent it to the Members. Nothing additional to report.

OLD AND UNFINISHED BUSINESS - none

NEW BUSINESS

- Agco tractor, which was purchased in 2003 and has 5052 hours, has a Power Take Off issue and requires repairs beyond what Chuck can do himself.
 - Stephenson Equipment is unable to provide an estimate without taking it apart to see which clutch it has and what will be involved.
 - Victor Green made a motion to approve having the tractor trailered to Stephenson Equipment to proceed with repairs for a total cost not to exceed \$15,000. Andy Allen seconded the motion and all were in favor with the exception of Mike Walsh who abstained due to his personal connection to the company.

COMMISSIONER'S COMMENTS – Commissioner Kim Geyer

- Commissioner Geyer reported that the water line project is progressing.
- Commissioner Geyer also reported that new businesses are coming into the county which is encouraging.
- Joyce Schnur asked about the possible sewer extension.
 - The Commissioner confirmed that the County is planning to provide some of their American Rescue Act funding for the ¼ mile extension to the end of Airport Rd.

REVIEW AND APPROVAL OF FINANCIAL REPORTS

- The Members received July financial reports by email.
 - Victor Green made a motion to approve the reports, Andy Allen seconded, and all were in favor.

REVIEW AND APPROVAL OF BILL PAYMENTS

- Bills received from July 9 – August 12, totaling \$92,144.36 were presented in the Members' folders.
 - Victor Green made a motion to approve the payments, Joyce Schnur seconded, and all were in favor.

GOOD AND WELFARE

- Tenant picnic was held on August 6 with approximately 60 people in attendance who were very appreciative and complimentary. Ike Kelly thanked Stacey Daugharthy for her extra work. Thank you also to Jymie Kelly and Erin Kelly who volunteered much needed help considering Kenmac and Fairground Market personnel shortages.

ATTENDEE COMMENTS - none

ADJOURNMENT

- Victor Green made a motion, Andy Allen seconded and all were in favor to adjourn the meeting at 8:54 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager