

Butler County Airport Authority
October 14, 2021
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Victor C Green Joyce Schnur Mike Walsh, Chairman
 Chad Weaver, Vice Chairman

BY PHONE: Andy Allen, Sec/Treas

OTHERS ATTENDING: Stacey Daugharthy Brian Farrington, Solicitor Kim Geyer, Commissioner
 Ike Kelly, Airport Manager

BY PHONE: Heideh Shahmoradi, OS Strategies

The October 2021 meeting was called to order at 7:00 PM by Chairman Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum. Mike Walsh announced that Executive Sessions were held on September 1, October 4 and October 5 for the purpose of discussing personnel matters. Chad Weaver made a motion to approve the September meeting minutes, Victor Green seconded the motion and all were in favor.

ATTENDEE COMMENTS

- Heideh Shahmoradi from OS Strategies reviewed her Monthly Update which was sent to the Members by email.

PROJECT STATUS

- Rehab Southside Taxiway and Construct T-hangar Access Rd
 - Paving re-work was done on October 5, which completed the project.
- Administration Building Rehabilitation
 - Pre-bid meeting October 15 at 10 am
 - Bid opening scheduled for October 22 at 11 am (postponed to November 1 at 11 am)
- Airport Improvement Initiative
 - Still awaiting decision from Township Supervisors regarding Monroe Rd.

AIRPORT MANAGER’S REPORT – Ike Kelly

- Several older style t-hangars have become available recently. Three new tenants have signed leases this month.

COMMITTEE REPORTS

- Board Member Selection Committee
 - Interviewed candidates and will plan an Executive Session to discuss
- Project and Lease Committee – nothing in addition to project status above
- Marketing and Scholarship Committee - Andy Allen, Chairman
 - Will verify balances in account to determine amount of Howard Scholarship.
 - Victor Green made a motion to award 2 - \$2,500 scholarships. Andy Allen seconded the motion and all were in favor.

OLD AND UNFINISHED BUSINESS

- Chad Weaver made a motion to approve the following payments to the Municipal Water Authority of Adams Township: November 1, 2021 - \$12,549.41, May 1, 2022, November 1, 2022 and May 1, 2023 - \$14,296.80 for a total of \$55,439.81 paid toward the interest on the Butler County Infrastructure Bank loan. Joyce Schnur seconded the motion and all were in favor.

NEW BUSINESS

- Chad Weaver made a motion to approve the 2022 budget as presented. Joyce Schnur seconded the motion and all were in favor.

COMMISSIONER'S COMMENTS – Commissioner Kim Geyer

- Commissioner Geyer reported that the County will receive \$37 million in American Rescue Act funds. The Commissioners have not yet allocated or directed those funds, but water and sewer projects are eligible.
- Commissioner Geyer reported that the Commissioners are currently working on the 2022 County Budget.
 - They will meet with Ike Kelly, Mike Walsh and Andy Allen on November 10 to discuss our budget.

REVIEW AND APPROVAL OF FINANCIAL REPORTS

- The Members received September financial reports by email.
 - Joyce Schnur made a motion to approve the reports, Victor Green seconded, and all were in favor.

REVIEW AND APPROVAL OF BILL PAYMENTS

- Bills received from September 10 – October 14, totaling \$42,310.73 were presented in the Members' folders.
 - Victor Green made a motion to approve the payments, Chad Weaver seconded, and all were in favor.

GOOD AND WELFARE

- Mike Walsh thanked the staff, Board Members and the Commissioner for their work.
- Stacey Daugharthy shared thank you notes received for the contributions to Butler Catholic School and Penn Township Community Days.

ATTENDEE COMMENTS - none

ADJOURNMENT

- Victor Green made a motion, Chad Weaver seconded and all were in favor to adjourn the meeting at 8:12 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager