

Butler County Airport Authority
November 11, 2021
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Andy Allen, Sec/Treas Victor C Green Joyce Schnur
 Mike Walsh, Chairman

BY PHONE: Chad Weaver, Vice Chairman

OTHERS ATTENDING: Stacey Daugharthy Kim Geyer, Commissioner Ike Kelly, Airport Manager
BY PHONE: Heideh Shahmoradi, OS Strategies

The November 2021 meeting was called to order at 7:04 PM by Chairman Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum. Mike Walsh announced that an Executive Sessions was held before the public meeting for the purpose of discussing personnel and contracts.

Although not recorded in the minutes of the October meeting, Commissioner Kim Geyer had stated that she “talked to Ike and Tim Shields” about the amortization schedule for the water project loan and that the Commissioners “asked Ike and Tim last year if they would take that payment out of the contribution the County provides.” Ike Kelly asked that it be on record that he and Tim Shields did not approve anything, the Board makes all approvals. Joyce Schnur made a motion to approve the October meeting minutes, Victor Green seconded the motion and all were in favor.

ATTENDEE COMMENTS

- Heideh Shahmoradi from OS Strategies reviewed her Monthly Update which was sent to the Members by email.

PROJECT STATUS

- Administration Building Rehabilitation
 - Bid opening was November 1, 2021
 - Solicitor Mike Pawk advised the Board to table discussion for up to 120 days
- Airport Improvement Initiative
 - Still awaiting decision from Township Supervisors regarding Monroe Rd.
 - One supervisor requested full drawings
 - Ike Kelly resent the expanded version of Option B
 - Ike Kelly requested their conditional approval and they indicated that they would try to reply within two weeks

AIRPORT MANAGER’S REPORT – Ike Kelly

- New full-time maintenance worker will begin on November 22.

COMMITTEE REPORTS

- Board Member Selection Committee – nothing new to report
- Project and Lease Committee – nothing in addition to project status above
- Marketing and Scholarship Committee - Andy Allen, Chairman
 - In addition to last month’s motion, Andy Allen made a motion to award one David C Howard Passion for Flying Award for \$5,000. Vic Green seconded the motion and all were in favor.

OLD AND UNFINISHED BUSINESS

- Commissioner Kim Geyer stated that she will work out the logistics with MWAAT regarding an agreement. Solicitor Mike Pawk advised the payment of \$12,549.41 can now be made to MWAAT.

NEW BUSINESS

- The Board will start the process of selecting an engineering firm for a General Consulting Agreement
 - Bureau of Aviation recommends a five-year term
 - Qualification based selection; cannot negotiate fee until selection is made
 - No retainer
 - Ike Kelly will send out the selection matrix.

NEW BUSINESS continued

- Joyce Schnur made a motion to hire Public Partners of PA, a component of the Allegheny League of Municipalities. Andy Allen seconded the motion and all were in favor.
- Andy Allen made a motion to approve the 2022 meeting dates as presented. Vic Green seconded the motion and all were in favor.
- 2022 event dates
 - Penn Township Volunteer Fire Department has asked to hold their annual Tool Bash on May 7, 2022 and their annual Mega Cruise on July 16, 2022.
 - The Pittsburgh Grand Prix committee has asked to consider holding an event here on July 21, 2022.
 - Andy Allen made a motion to approve these event dates as requested. Victor Green seconded the motion and all were in favor. Chad Weaver ended his call in during this discussion so was not part of the vote.

COMMISSIONER'S COMMENTS – Commissioner Kim Geyer

- Commissioner Geyer reported that she spoke with Robi Lombardo who said that First Energy has gone through extensive restructuring. He has not forgotten about addressing the need to move Airport Road power lines underground.
- Commissioner Geyer thanked Mike Walsh, Andy Allen and Ike Kelly for meeting with the Commissioners to discuss the 2022 budget. The Commissioners thought it went extremely well. Commissioner Geyer is excited because she thinks there is a different way they can approach things from a County perspective to provide more support to the Airport Authority. Mike Walsh expressed his appreciation for the Commissioners' time.
- Ike Kelly asked if there has been any progress in the extension of the sewer line. Commissioner Geyer stated that she has made the other Commissioners aware of it and they will add that to their list.

REVIEW AND APPROVAL OF FINANCIAL REPORTS

- The Members received October financial reports by email.
 - Joyce Schnur made a motion to approve the reports, Victor Green seconded, and all were in favor.

REVIEW AND APPROVAL OF BILL PAYMENTS

- Bills received from October 14 – November 11, totaling \$805,986.36 were presented in the Members' folders.
 - Victor Green made a motion to approve the payments, Joyce Schnur seconded, and all were in favor.

GOOD AND WELFARE

- Mike Walsh thanked everyone for their contributions to the meeting.
- Mike Walsh thanked Andy Allen and Ike Kelly for traveling to the Annual PA Aviation Conference in Lancaster.
- Mike Walsh thanked Chuck, Stacey, and Ike for all of their work and Mike Pawk for his support.
- Stacey Daugharthy distributed invitations to the Tenant Luncheon on December 4 at Serventi's.

ATTENDEE COMMENTS - none

ADJOURNMENT

- Andy Allen made a motion, Victor Green seconded and all were in favor to adjourn the meeting at 8:12 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager