

Butler County Airport Authority
March 10, 2022
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Andy Allen, Sec/Treas Victor C Green Jim Harjer
 Jason Kratsas Joyce Schnur Mike Walsh, Chairperson
 Chad Weaver, Vice Chairperson

OTHERS ATTENDING: Stacey Daugharthy Kim Geyer, Commissioner Stan Pavkovich
 Mike Pawk, Solicitor

by phone: Heideh Shahmoradi Adam Switzer

The March 2022 meeting was called to order at 7:03 PM by Chairperson Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum and that no Executive Sessions had been held since the last meeting. Jason Kratsas made a motion to approve the February meeting minutes, Victor Green seconded the motion and all were in favor.

ATTENDEE COMMENTS

- Stan Pavkovich commented that AirQuest Aviation is dealing with rocketing fuel prices.
- Heideh Shahmoradi, OS Strategies, reviewed the monthly update which the Members received prior to the meeting.
 - Will arrange a meeting with Congressman Kelly's office to provide an update on projects and needs

PROJECT STATUS

- Administration Building Rehabilitation
 - Chad Weaver made a motion to approve Ashlar Architecture & Engineering LLC's proposed Scope of Services to update the plans for a price of \$9 – 12,000; Jim Harjer seconded and all were in favor.

COMMITTEE REPORTS

- Project and Lease Committee – Chad Weaver, Chairperson
 - Working with S & T Bank for a potential loan to build a hangar.
- Marketing and Scholarship Committee – Joyce Schnur, Chairperson
 - Committee is considering Scholarship fundraising opportunities during the PVGP event

NEW BUSINESS

- Adam Switzer, Delta Airport Consultants
 - Adam, Mike Walsh, Chad Weaver, Mike Pawk and Commissioner Geyer met with Penn Township regarding closing Monroe Rd
 - Mike Pawk is reviewing their response, the Conditional Use Application and their other requests
 - Adam will contact PennDOT BOA to update them and determine best process to move forward
 - If needed, will provide a proposal on updating Feasibility Study from 5,500 to 5,000 feet
 - Adam will provide a proposal on developing a plan for the proposed airpark preparation work

COMMISSIONER'S COMMENTS

- Commissioner Geyer reported that the waterline extension will be bid soon and she's waiting for an estimate for the sewer extension
- Joe Saeler would like to meet with the Project Committee
 - Chad Weaver will notify the Commissioner when he sets a date for a committee meeting

REVIEW AND APPROVAL OF FINANCIAL REPORTS

- The Members received the February financial reports by email.
 - Jim Harjer made a motion to approve the reports, Joyce Schnur seconded, and all were in favor.

REVIEW AND APPROVAL OF BILL PAYMENTS

- Bills received February 11 – March 10, 2022 totaling \$53,844.42. were presented in the Members' folders.
 - Chad Weaver made a motion to approve the payments, Vic Green seconded, and all were in favor.

GOOD AND WELFARE

- Mike Walsh thanked Chuck Ritchey and Stacey Daugharthy for their work and extra effort without an Airport Manager.

ATTENDEE COMMENTS

- Stan Pavkovich commented that with the new Board members and the plans for a new Airport Manager he has confidence that the airport is heading in a good direction.
- Stacey Daugharthy expressed her need for better communication with the Board and for relief and support with upcoming office schedule.

ADJOURNMENT

- Jim Harjer made a motion, Andy Allen seconded and all were in favor to adjourn the meeting at 8:50 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager