

Butler County Airport Authority  
February 10, 2022  
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Andy Allen, Sec/Treas                      Victor C Green                      Jim Harjer  
                                 Mike Walsh, Chairperson                      Chad Weaver, Vice Chairperson  
                                 by phone: Jason Kratsas                      Joyce Schnur  
OTHERS ATTENDING: Stacey Daugharthy                      LeeAnn Galante                      Marc Galante  
                                 Kim Geyer, Commissioner                      Desiree Herman                      Alan Meininghaus  
                                 Stan Pavkovich                      Mike Pawk, Solicitor  
                                 by phone: Heideh Shahmoradi

The February 2022 meeting was called to order at 7:08 PM by Chairperson Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum. Mike Walsh announced that an Executive Session was held before the public meeting for the purpose of discussing leases and personnel matters. Andy Allen made a motion to approve the January meeting minutes, Victor Green seconded the motion and all were in favor.

**ATTENDEE COMMENTS**

- Andy Allen introduced and congratulated the 2022 scholarship recipients.
  - Desiree Herman and Alan Meininghaus were awarded the Future of Flight Scholarships
  - Marc Galante was awarded the David C Howard Passion for Flight Scholarship
- Heideh Shahmoradi, OS Strategies, reviewed the monthly update which the Members received prior to the meeting.

**PROJECT STATUS**

- Administration Building Rehabilitation
  - The Committee will meet with the architects to reconsider the plans
    - Possible eliminations for cost savings
    - Additional aspects which weren't previously considered
    - Make sure the building is sound before adding to it
- Airport Improvement Initiative
  - Commissioner Geyer reported that Solicitor Mike Pawk is compiling information and a meeting will be scheduled with Penn Township Officials

**COMMITTEE REPORTS**

- Approval of Chairperson's Committee Appointments
  - Jim Harjer made a motion to approve the appointments as presented. Chad Weaver seconded the motion and all were in favor.
    - Project and Lease Committee – Chad Weaver, Chairperson; Andy Allen, Jason Kratsas
    - Marketing and Scholarship Committee – Joyce Schnur, Chairperson; Victor Green, Jim Harjer
- Project and Lease Committee – Chad Weaver, Chairperson
  - Jim Harjer made a motion to approve the new lease with Serventi's on the Runway, as discussed during the Executive Session. Vic Green seconded the motion and all were in favor.
- Marketing and Scholarship Committee – Joyce Schnur, Chairperson
  - The Committee will consider if there is an opportunity to raise scholarship funds during the Pittsburgh Vintage Grand Prix event in July

**OLD AND UNFINISHED BUSINESS**

- Victor Green made a motion to approve Romeo Forestry's proposed contract extension to September 4, 2022. Chad Weaver seconded the motion and all were in favor.
- Andy Allen made a motion to approve the extension of the DCED Multimodal Grant to June 30, 2023. Victor Green seconded the motion and all were in favor.

**NEW BUSINESS** - none

**COMMISSIONER'S COMMENTS** – Commissioner Kim Geyer had nothing additional to report

#### **REVIEW AND APPROVAL OF FINANCIAL REPORTS**

- The Members received the January financial reports by email.
  - Chad Weaver made a motion to approve the reports, Andy Allen seconded, and all were in favor.

#### **REVIEW AND APPROVAL OF BILL PAYMENTS**

- Bills received January 14 – February 10, 2022 totaling \$45,853.92 were presented in the Members' folders.
  - Victor Green made a motion to approve the payments, Jim Harjer seconded, and all were in favor.

#### **GOOD AND WELFARE**

- Mike Walsh thanked the staff for their extra efforts and responsibilities without an Airport Manager.
- Andy Allen thanked Chuck Ritchey and Greg Langston for their excellent and efficient winter maintenance work.
  - He commented that he flew out on an icy Saturday morning and did not expect to be able to get back in, but Chuck was able to report that the runway was dry.

#### **ATTENDEE COMMENTS**

- Stan Pavkovich asked if there was any update on the offer to use Pittsburgh Jet's broom.
  - Chad Weaver had tried to follow up on that and received no response.

#### **ADJOURNMENT**

- Chad Weaver made a motion, Victor Green seconded and all were in favor to adjourn the meeting at 7:49 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager