

Butler County Airport Authority  
August 11, 2022  
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Andy Allen, Sec/Treas Victor C Green Jim Harjer  
Joyce Schnur Mike Walsh, Chairperson  
by phone: Chad Weaver, Vice Chairman  
absent: Jason Kratsas

OTHERS ATTENDING: Stacey Daugharthy Kimberly Geyer, Commissioner Scott Kerr, Vintage Grand Prix  
Mike Pawk, Solicitor Karen Trempus, Penn Township  
by phone: Heideh Shahmoradi, OS Strategies

The August 2022 meeting was called to order at 7:03 PM by Chairperson Mike Walsh and began with the Pledge of Allegiance. It was noted that there was a quorum and that no Executive Sessions had been held since the last meeting. Vic Green made a motion to approve the July meeting minutes, Jim Harjer seconded the motion and all were in favor.

#### **ATTENDEE COMMENTS**

- Scott Kerr, a volunteer from the Vintage Grand Prix, thanked everyone who was involved in hosting the Passport to Elegance event here.
  - Most successful hangar party to date
  - Tickets sold out at 500, resulting in largest charitable contribution they've been able to make
- Heideh Shahmoradi, OS Strategies, reviewed the monthly update.

#### **PROJECT STATUS**

- Administration Building Rehabilitation
  - Making arrangements to have bid documents prepared.
- Airport Improvements and Expansion – nothing new to report

#### **AIRPORT MANAGER'S REPORT**

- Transient aircraft went off the runway on landing on August 3<sup>rd</sup>.
  - Two PAPIs were taken out. Replacement is in process and insurance claim will be pursued.
  - AirQuest moved disabled aircraft on August 10<sup>th</sup> and is making it available to FAA and insurance there.

#### **COMMITTEE REPORTS**

- Project and Lease Committee – Chad Weaver, Chairperson – nothing additional to report
- Marketing and Scholarship Committee – Joyce Schnur, Chairperson
  - Pittsburgh Vintage Grand Prix "Passport to Elegance"
    - In addition to allocated tickets which were sold to benefit the Scholarship Fund, two tickets were sold on the PVGP website using our link, resulting in \$350 more for the Scholarship Fund.
  - A generous tenant is making a donation of \$10,305 to the Scholarship Fund.

#### **OLD AND UNFINISHED BUSINESS**

- BBP Solutions LLC will conduct Board/Staff Strategic Planning Retreat on August 19<sup>th</sup> from 9 am – 4 pm
- Directional sign permits were denied by Penn Township so will have to go to Zoning Board

#### **NEW BUSINESS**

- Jim Harjer made a motion to approve the applications and fees for water tap ins for 473 downstairs, 473 upstairs, C3 and C4. Andy Allen seconded the motion and all were in favor.
- Jim Harjer made a motion to approve the purchases of parcels 6A, 8A, 12AA and 14A from our approved acquisition list. Vic Green seconded the motion and all were in favor.

#### **COMMISSIONER'S REPORT** – Commissioner Kimberly Geyer

- Commissioner Geyer and Mark Gordon met with High Flight Academy regarding their expansion needs.
  - Advised High Flight Academy to meet with the Airport Authority to set more specific plans and division of responsibility before the County determines how they can best assist the process

- The Commissioners passed the Memo of Understanding regarding the additional funding they will provide the Airport Authority over the next four years.
  - The Commissioners have been speaking with DCED and other State officials and legislators regarding the investments they're making in the airport, with an expectation that the State will support as well.
- Joe Saeler will meet with Michael after he is settled to discuss the sewer line extension.
- Penn Township has applied for a grant for the Route 8/Airport Rd intersection updates
  - The Airport Authority and the Commissioners submitted letters of support for this project
  - Commissioner Geyer has reiterated this need to various State officials citing the number of accidents which have occurred and the numerous young drivers who use this intersection to go to flight lessons.

#### **REVIEW AND APPROVAL OF FINANCIAL REPORTS**

- The Members received the July financial reports by email.
  - Jim Harjer made a motion to approve the reports, Joyce Schnur seconded, and all were in favor.

#### **REVIEW AND APPROVAL OF BILL PAYMENTS**

- Bills received July 15 – August 11, 2022 totaling \$60,348.81. were presented in the Members' folders.
  - Vic Green made a motion to approve the payments, Jim Harjer seconded, and all were in favor.

#### **GOOD AND WELFARE**

- Mike Walsh thanked the staff for doing great work, especially related to events and other happenings this month.

#### **ATTENDEE COMMENTS**

- Scott Kerr thanked the Board for the opportunity to attend and, again, for help in holding such a successful event.

#### **ADJOURNMENT**

- Andy Allen made a motion, Jim Harjer seconded and all were in favor to adjourn the meeting at 8:05 PM.

Respectfully submitted,

Stacey Daugharthy, Office Manager