



## **AGENDA-Amended**

**Butler County Airport Authority Board of Directors Meeting**

**November 9, 2023**

**7:00 PM – Regular Meeting**

- I. Verification of Quorum
- II. Opening of Meeting – Pledge of Allegiance
- III. Approval of October 12, 2023 board meeting minutes
- IV. Motion to add items to the agenda: decision on insurance company and authorizing Airport Manager to sign Memorandum of Understanding with the Federal Aviation Administration concerning expectations of each party after application for inclusion in the FAA's Federal Contract Tower Program but before formal entry into the program.
- V. Correspondence - None
- VI. Attendee and Public Comments
- VII. Airport Manager's Report
- VIII. Committee Reports
  - A. Project and Lease Committee
  - B. Marketing and Scholarship Committee
- IX. Old and Unfinished Business - NONE
- X. New Business
  - a. Engineering Selection Committee report and motion to select one to three aviation consulting firms as Engineering Consultants of Record for five years and request concurrence from the Pennsylvania Bureau of Aviation
    - i. Construction management consultant
    - ii. Master Plan consultant
    - iii. General Engineering consultant
  - b. Memorandum of Understanding with the FAA concerning the Federal Contract Tower Program application
  - c. Insurance proposals from C.W. Howard Insurance Agency, Inc. and USI Insurance Services
  - d. Report on meeting with commissioners to request annual funding
  - e. Vintage Grand Prix
  - f. Motion to add employees to the Mars Bank Visa credit card
- XI. Commissioner's report
- XII. Review and approval of October expenditures
- XIII. Good and Welfare
- XIV. Attendee comments
- XV. Adjournment