



In the event of an aircraft accident/incident on or near the Pittsburgh-Butler Regional Airport please take the following steps to ensure that there is a quick response:

1. Call **911** if appropriate.
2. Call BCAA personnel at **1-724-822-4452**.
3. If requested by BCAA, call the FAA Regional Operations Center (ROC) at **1-404-305-5150**. Please be able to give them the following information:
 - a. Location
 - b. Tail number
 - c. Souls on board
 - d. Injury/fatality
 - e. Fire present
 - f. Type of aircraft damage
4. The above information that the FAA will request is very basic so that they may make an initial determination of the type of response that is required.
5. Report your actions to BCAA personnel so that they can confirm the notifications have been made. Provide the following information to the best of your knowledge:
 - a. Name of person making the notification.
 - b. Time the notification was made.
 - c. To whom the notification was made.

Do not approach the aircraft unless it is for lifesaving measures!

Do not enter the movement area without radioing your intentions!

**Do not touch or move any aircraft part until the scene is released by the
FAA/NTSB!**

Airport personnel will determine when the runway can be opened.